

**AGENDA**  
**CITY OF DELANO**  
**City Council/Economic Development Authority**  
**Tuesday, January 16, 2024**  
**7:00PM**

**1. Call to Order**

**2. Communications and Announcements**

**3. Roll Call and Approval of Agenda**

**4. Speakers, Presentations and Awards**

- A. Update from Wright County Commissioner Mike Kaczmarek

**5. Minutes**

- A. December 19, 2023 - Special Meeting Minutes

Attachment: [MINUTES](#)

- B. January 2, 2024 - Regular Meeting

Attachment: [MINUTES](#)

- C. January 8, 2024 - Special Joint Meeting

Attachment: [MINUTES](#)

**6. Consent Items**

- A. Authorize requested engineering rate increase of 3.5% for Stantec

Attachment: [RFA BUNDLE](#)

- B. Approve Pay Request No. 3 to G4 Construction Management in the amount of \$70,458.79

Attachment: [RFA BUNDLE](#)

- C. Switch phone providers from Frontier to Telecom Broadband Solutions and upgrade necessary hardware

Attachment: [RFA BUNDLE](#)

- D. Approve the 2024 General Depository Agreement HUD-51999 Form

Attachment: [RFA BUNDLE](#)

- E. Authorize staff to begin the bidding process for the Heritage Center elevator installation project

Attachment: [RFA](#)

- F. Approve the liquor license request from Mike Mulrooney, Whiskey Jar, located at 260 River Street North, for an On-Sale Liquor and Sunday On-Sale Intoxicating Liquor License

Attachment: [RFA](#)

- G. Execute Crow River Villa Procurement Policy

Attachment: [RFA BUNDLE](#)

- H. Approve the gambling license request from the Delano Lion's Club for their bingo event on February 24, 2024

Attachment: [RFA](#)

## 7. Public Hearing

## 8. General Business

A. Administration

B. Community Development

~~1. Consider approval of River Waters final plat~~

~~Attachments: [PLANNING REPORT](#) | [EXHIBITS A-H](#) | [ENGINEERING REVIEW MEMO](#) | [STREET NAMES](#) | [WATER DETAILS](#)~~

~~i. Consider RESOLUTION Approving River Waters Final Plat~~

2. Consider Community Activity Park Project

Attachment: [RFA](#) | [PRESENTATION 12-05-23](#) | [RFA 12-19-23](#) | [MEMORANDUM OF UNDERSTANDING](#) | [STAFF REPORT 12-22-22](#)

i. Authorize Construction

a. Approve construction contracts with Apex Construction and related sub-contracts for construction of the facility

Attachments: [CHANGE ORDER](#) | [REFRIGERATOR CONTRACT](#)

ii. Purchase and Agreement with Delano Public Schools

a. Authorize closing on the Purchase Agreement

Attachment: [PURCHASE AGREEMENT](#)

b. Approve Assignment and Assumption of DASA Lease

Attachment: [ASSIGNMENT, ASSUMPTION AND AMENDMENT](#)

c. Approve Cross Access and Parking Easement Agreement

Attachment: [AGREEMENT](#)

d. Approve Locker Room Easement Agreement

Attachment: [AGREEMENT](#)

e. Approve District Facility Use Agreement

Attachment: [AGREEMENT](#)

iii. Authorize Agreements with Delano Hockey

a. Approve Construction and Financing Agreement

Attachment: [AGREEMENT](#)

b. Approve Operations and Use Agreement

Attachment: [AGREEMENT](#)

iv. Authorize Financing

- a. Approve preparation to issue \$4.0 of GO Tax Abatement and/or Equipment Certificate Bonds

- C. Community Enrichment  
D. Engineering and Public Works  
E. Finance and Business  
F. Public Safety

**9. Updates from Commission Liaisons**

- A. Fire Relief Association  
B. Highway 12 Safety Coalition  
C. Park and Recreation Commission  
D. Planning Commission  
E. Public Safety Commission  
F. Spirit of Community Commission  
G. Water, Light and Power Commission

**10. Claims**

A. City

1. Claims Listing for January 3, 2024 - January 16, 2024

Attachment: [CLAIMS IN THE AMOUNT OF \\$493,650.11](#)

B. Economic Development Authority

1. Claims listing for August 2023 - December 2023

Attachment: [CLAIMS IN THE AMOUNT OF \\$94,789.09](#)

**11. Closed/Executive Session**

**12. Adjournment**