



Delano
MINNESOTA

City of Delano
234 2nd Street North, PO Box 108
Delano, Minnesota 55328
763-972-0550
www.delanomin.gov

Backyard Chicken Permit | Application
\$75.00 Application Fee

The following are instructions and an application to aid you in filing a Backyard Chicken Keeping Permit Application. After reading Chapter 406.01, of the City of Delano Code, submit the appropriate attachments to the City of Delano.

MATERIALS TO BE SUBMITTED

The applicant shall be required to submit the following:

1. A completed application form, signed by the applicant and property owner (if applicable)
2. The scaled site plan of the property clearly indicates the following:
 - a. Street
 - b. Property Line with dimensions
 - c. Existing structures
 - d. Location and size of the coop and run.
 - e. Distance of coop and run from property lines.
 - f. Distance of coop and run from existing structures on the property and adjacent residential dwellings.
3. Building plans for chicken coop and run
4. Approval from Homeowner Association (if applicable)

PROPERTIES MANAGED BY HOMEOWNERS' ASSOCIATION

The application is responsible for obtaining any homeowner association approval **PRIOR** to applying for the permit. Documentation of approval is required as part of the permit application.

Property Address: _____ Zoning: _____

1. APPLICANT INFORMATION

Applicant's Legal Name: _____
Street Address: _____ Delano, MN 55328
Mailing Address: _____ City: _____ State: _____ Zip: _____
Email: _____ Phone: _____

2. PROPERTY OWNER INFORMATION (If different than the applicant)

Owner's Legal Name: _____
Mailing Address: _____ City: _____ State: _____ Zip: _____
Email: _____ Phone: _____

Owner Signature

Date

3. ORDINANCE

I have read Chapter 406.01 of the Delano City Code ANIMAL REGULATIONS AND LICENSES and agree to adhere to all requirements and restrictions listed. ☐ Yes ☐ No

4. CHICKEN MANAGEMENT PLAN

The keeping and maintaining of chickens is allowed in all residential districts by issuing a chicken-keeping license and subject to the standards outlined in Ordinance O-20-08. The license holder of the chickens shall control animal manure and dispose of it properly. No household waste (i.e. kitchen scraps) shall be used as chicken feed. The license applicant is required to explain and submit a management plan that includes the following:

Describe how the coop and run will be cleaned: _____

Describe how the manure will be collected, stored and disposed of: _____

Grains and food stored on the premises shall be kept in rodent-proof containers and kept inside the principle building or an accessory building on the premises. Explain the management plan of food and rodents: _____

5. ENCLOSURE INFORMATION

The proposed chicken coop and run shall adhere to the following requirements:

- a. Cannot be placed closer than ten (10) feet to any lot line.
- b. Cannot be placed in a front or side yard.
- c. Cannot be placed closer than fifty (50) feet of any dwelling unit other than the owner's property.
- d. Shall be located closer to the principal structure on the property than any adjacent residential dwelling.
- e. Shall comply with applicable accessory building area requirements of the zoning district.

Is there currently an accessory structure (garden or storage shed) currently located on the property?

☐ Yes* ☐ No *Selecting "YES" could result in denial of the permit or require modifications to the existing structure

Chicken Coop and Run Description. The chicken coop and run shall provide a minimum of four (4) square feet per animal in the coop. The footprint is restricted to two hundred (200) square feet or less. If the coop is elevated two (2) feet above ground so the chicken can access the space beneath, that area may be counted as a portion of the minimum run footprint. In addition, the height of the coop/run shall not exceed eight (8) feet in height.

- ☐ How many hens do you estimate on keeping? (Maximum of four allowed) _____
- ☐ Enclosure Dimensions: _____ x _____ = _____ square feet
- ☐ Run Dimensions: _____ x _____ = _____ square feet

Describe your coop, including building materials: _____

Describe how you will screen the coop and run from adjoining property owners: _____

- ☐ A scaled site plan is required and must include setbacks of the coop and run to the property lines and adjacent homes. Is the site plan with the required information attached? ☐ Yes ☐ No

Will you be installing a source of electricity?

☐ Yes ☐ No

It is NOT PERMITTED to run an extension cord from a primary or accessory structure to the enclosure. An electrical permit is required and can be obtained from the Minnesota Department of Labor and Industry (www.dli.mn.gov). Additional fees may be required.

6. ENFORCEMENT

A chicken-keeping license shall expire for any of the following reasons:

- a. If chickens are removed from the property for a period of thirty (30) days
 - b. The license is revoked.
 - c. A violation occurs as outlined below.
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- ☐ If a property receives three (3) or more valid complaints regarding the keeping of chickens, the chicken-keeping license shall be revoked, and the chickens must be removed from the property within thirty (30) days of the date of revocation. The license holder may appeal to the City Council for reinstatement.
 - ☐ Any violation is subject to an administrative fine in accordance with Chapter 105.02 – Administrative Citation and Fines
 - ☐ If the property has a chicken-keeping license revoked, the property is not eligible for a new license unless a conveyance of the property has occurred, and the previous license holder is no longer a resident on the property.
 - ☐ The chicken-keeping license shall apply only to the named applicant, shall not run with the land, and may not be transferred. It shall automatically terminate upon the vacation of the property by the applicant.

7. SIGNATURES

Pursuant to the City of Delano City Code, a permit is required to be obtained from the City of Delano to raise, harbor, or keep chickens (hens) within the city limits. By signing this application, the applicant attests to having read and understood the requirements set forth within the ordinance and assures that all submitted information is true and correct. It is also understood that a maximum of four (4) hens are allowed and an enclosure providing at least four (4) square feet per hen is provided. The enclosure must be at least 10 feet from any property line and 50 feet from any adjacent residential dwelling. The applicant understands and agrees to not allow their hens to become a nuisance or burden on the community which violates this or other applicable city codes. Failure to comply with the provisions of this or related ordinances shall result in fees, fines, penalties, and the possible revocation of this permit in accordance with law. This permit is intended for the applicant and is considered non-transferable.

Applicant Signature:

Signature of Applicant

Date

8. APPROVAL

Building Official (Or Designee)

City Clerk | HR Specialist (Or Designee)

Signature

Date

Signature

Date

Date License Issued: _____

License Number: _____