

**Minutes – City of Delano  
City Council/Economic Development Authority  
Tuesday, December 16, 2025, 6:00 PM**

**1. Call to Order**

Mayor Holly Schrupp called the special meeting of the Delano City Council/Economic Development Authority of Tuesday, December 16, 2025, to order at 6:00 PM.

**2. Roll Call**

**Members Present:** Mayor Holly Schrupp; Councilmembers Becky Schaust, Todd Belz, Peter Froehle; Jason Franzen arrived at 6:40 PM.

**Also Present:** Phil Kern, City Administrator

**3. Order of Business**

**A. Conduct Annual Performance Review of City Administrator (this item may be closed for purposes of employee review)**

**Motion by Todd Belz, seconded by Peter Froehle to enter into closed session for the purpose of conducting an annual performance review with the City Administrator; motion carried.**

Discussion included areas that Kern indicated are functioning well, as well as areas that have presented as ongoing challenges for the City.

The Council provided feedback regarding overall performance, indicating that the City Administrator is performing well.

**Motion by Becky Schaust, seconded by Peter Froehle to exit the closed session; motion carried.**

**4. Updates from Staff**

**5. Adjournment**

There being no further business to discuss, the regular workshop City Council meeting of Tuesday, December 16, 2025, was adjourned at 6:54 PM.

Signed:

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Holly Schrupp, Mayor

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Alisha Ely, City Clerk | HR Specialist

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Attest: Cassie Johnson, Deputy Clerk