

- C. Within 30 days after a person has been elected such person shall file a disclosure statement, unless such person has done so pursuant to subparagraphs A or B hereof.
- D. In the event any person fails to file a complete disclosure statement within the times provided in subparagraphs A, B or C hereof, the Clerk or the Clerk's designee shall give written notice of the provisions of this Section to such person, who shall thereafter file a disclosure statement within 10 days of said notice.
- E. Any material change in property or business interests or rights shall be disclosed by filing an amended disclosure statement within 30 days after such change has occurred.
- F. This code of ethics shall not be construed to require the filing of any information relating to any person's affiliation with, or interest in, any professional society, charitable, religious, social, fraternal, educational, recreational, public service, civic, governmental, political, or similar organization.

Subd. 5. Enforcement. Upon the signed written complaint of any person questioning adherence to the requirements of this Section, or on the Council's own volition, the Council shall refer the matter to the City attorney for investigation and the City attorney shall report the results of his investigation to the Council within 45 days thereafter. A copy of the City attorney's report shall be furnished to the person complained against, who may request a hearing on the matter before the Council. The request for hearing shall be filed with the Clerk not later than 10 days following receipt of the City attorney's report by the person complained against. Upon receipt of the City attorney's report and at the conclusion of any hearing on the matter, the Council, by majority vote, may dismiss the complaint as having no merit or may adopt a resolution of censure.

SECTION 204.01. BOARDS, COMMISSIONS AND TASK FORCES.

Subd. 1. Generally. Except as otherwise provided with respect to a specific board, commission or task force, the provisions of this Section shall apply to all boards, commissions and task forces referred to in this Chapter 2.

Subd. 2. Open Meeting Law and Data Practices Act. All meetings and matters of any City board, commission, or task force shall be subject to the Minnesota Open Meeting Law and the Minnesota Government Data Practices Act.

Subd. 3. Conflict of Interest. No member of any City board, commission or task force may vote on a matter in which the member has a direct or indirect financial interest or other substantial interest.

Subd. 4. Vacancies and Removal of Members.

- A. Vacancies: Except as otherwise specified in this Chapter, a member's position shall become vacant upon the occurrence of any of the following:

1. The death of a member.
2. A determination by the Council that the member's physical or mental disability renders the member incapable of service.
3. The member's resignation in writing.
4. A member's absence from 3 consecutive meetings, unless excused by action of the Council.
5. Termination of a member's residence in the City.

B. Removal from Office. Except as otherwise specified in this Chapter, a member may be removed:

1. Upon petition of a board, commission or task force. The board, commission or task force by a three-fifths vote of its members, may petition to the Council to remove any member when it believes the best interests of the City would be served thereby. The removal of the member is not accomplished unless and until the Council passes a motion removing the member.
2. By the Council. The Council shall have the authority, in its discretion, to remove any member without a petition from the board, commission or task force.

C. Delano Water, Light and Power Commission. The provisions of this Subdivision 4 shall not apply to the Delano Water, Light and Power Commission.

Subd. 5. Term Limit. The term of a member's appointment to any City board commission, or task force shall be 3 years. A member's appointment to any City Board commission or task force shall be limited to 2 full consecutive terms. An existing member of a City board, commission or task force whose term is set to expire must apply for re-appointment to their position and be considered with any applicants for the position. The term limit imposed by this Subdivision shall not apply if there are no eligible applicants to fill a member's position that is set to expire or if the Council, upon a majority vote, re-appoints the member whose position is set to expire for 1 additional term.

SECTION 205.01. PLANNING COMMISSION.

Subd. 1. Establishment. The City Planning Commission is established pursuant to the provisions of Minn. Stat. §462.354, Subd. 1.

Subd. 2. Composition. The Planning Commission shall consist of 7 members. Members are appointed by the Council and may be removed by four-fifths vote of the Council. A member of the Council, the Building Inspector, Planning Consultant, and Engineer, shall be considered ex-officio liaisons to the Planning Commission.

Subd. 3. Terms and Compensation. Members of the Planning Commission are appointed for terms of 3 years in such a manner that the terms of no more than 3 of the members shall